

# De La Salle

## Safeguarding Policy

### Purpose

The purpose of this policy is to protect people, particularly children, at risk adults and beneficiaries of assistance, from any harm that may be caused due to their coming into contact with De La Salle Association Sheffield. This includes harm arising from:

- The conduct of members associated with De La Salle Association Club, Sheffield (hereafter known as DLSA Club, Sheffield)
- The design and implementation of DLSA Club Sheffield's programmes and activities

The policy lays out the commitments made by DLSA Club Sheffield, and informs Management Committee members, officials of sporting sections and all members<sup>1</sup> of their responsibilities in relation to safeguarding.

### What is safeguarding?

In the UK, safeguarding means protecting peoples' health, wellbeing and human rights, and enabling them to live free from harm, abuse and neglect<sup>2</sup>

In our sector, we understand it to mean protecting people, including children and at risk adults, from harm that arises from coming into contact with our members or through social and sporting activity at the Club.

Further definitions relating to safeguarding are provided in the glossary below.

### Scope

- Management Committee members of DLSA Club, Sheffield
- All officials of sporting officials of sections associated to DLSA Club, Sheffield
- Associated personnel whilst engaged with work or visits related to DLSA Club, Sheffield, including but not limited to the following: consultants; volunteers.
- All Members of DLSA Club, Sheffield
- All people hiring the premises or sports facilities

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<sup>1</sup>

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## Policy Statement

DLSA Club, Sheffield believes that everyone we come into contact with, regardless of age, gender identity, disability, sexual orientation or ethnic origin has the right to be protected from all forms of harm, abuse, neglect and exploitation. DLSA Club will not tolerate abuse and exploitation by staff or associated personnel.

This policy will address the following areas of safeguarding [as appropriate]: child safeguarding, adult safeguarding, and protection from sexual exploitation and abuse.

DLSA Club, Sheffield commits to addressing safeguarding throughout its operation and activities, through the three pillars of prevention, reporting and response.

## Prevention

### **DLSA Club, Sheffield Responsibilities**

DLSA Club, Sheffield will:

- Ensure all relevant personnel have access to, are familiar with, and know their responsibilities within this policy
- Design and undertake all its programmes and activities in a way that protects people from any risk of harm that may arise from their coming into contact with DLSA Club, Sheffield. This includes the way in which information about individuals in our programmes is gathered and communicated
- Implement stringent safeguarding procedures when recruiting, managing and deploying staff, volunteers and associated personnel
- Ensure all relevant personnel receive training on safeguarding at a level commensurate with their role in the organization
- Follow up on reports of safeguarding concerns promptly and according to due process

### **Management Committee, Section Official, Volunteer and Contractor responsibilities**

#### **Child safeguarding**

DLSA Club Management Committee, Section Officials, Volunteers, Contractors and associated personnel must not:

- Sexually abuse or exploit children
- Subject a child to physical, emotional or psychological abuse, or neglect
- Engage in any commercially exploitative activities with children including child labour or trafficking

## **Adult safeguarding**

DLSA Club Management Committee, Section Officials, Volunteers, Contractors and associated personnel must not:

- Sexually abuse or exploit at risk adults
- Subject an at risk adult to physical, emotional or psychological abuse, or neglect

## **Protection from sexual exploitation and abuse**

DLSA Club Management Committee, Section Officials, Volunteers, Contractors and associated personnel must not:

- Exchange money, employment, goods or services for sexual activity. This includes any exchange of assistance that is due to beneficiaries of assistance

Additionally, DLSA Club Management Committee, Section Officials, Volunteers, Contractors and associated personnel must be obliged to:

- Contribute to creating and maintaining an environment that prevents safeguarding violations and promotes the implementation of the Safeguarding Policy
- Report any concerns or suspicions regarding safeguarding violations to the appropriate staff member

## **Enabling reports**

DLSA Club will ensure that safe, appropriate, accessible means of reporting safeguarding concerns are made available.

DLSA Club will also accept complaints from external sources such as members of the public, partners and official bodies.

## **How to report a safeguarding concern**

Anyone who has a complaint or concern relating to safeguarding should report it immediately to their/ the identified Safeguarding Officer for DLSA Club. If the person does not feel comfortable reporting to their Safeguarding Officer (for example if they feel that the report will not be taken seriously, or if that person is implicated in the concern) they may report to the Deputy Safeguarding Officer.

The DLSA Club Safeguarding Officers are : Los Green / Tracey Keen

## Response

DLSA Club will follow up safeguarding reports and concerns according to policy and procedure, and legal and statutory obligations (see Procedures for reporting and response to safeguarding concerns).

## Confidentiality

It is essential that confidentiality is maintained at all stages of the process when dealing with safeguarding concerns. Information relating to the concern and subsequent case management should be shared on a need to know basis only, and should be kept secure at all times.

**Last updated November 2023**

# Glossary of Terms

**Child**

A person below the age of 18

**Harm**

Psychological, physical and any other infringement of an individual's rights

**Psychological harm**

Emotional or psychological abuse, including (but not limited to) humiliating and degrading treatment such as bad name calling, constant criticism, belittling, persistent shaming, solitary confinement and isolation

**Protection from Sexual Exploitation and Abuse (PSEA)**

The term used by the humanitarian and development community to refer to the prevention of sexual exploitation and abuse of affected populations by staff or associated personnel. The term derives from the United Nations Secretary General's Bulletin on Special Measures for Protection from Sexual Exploitation and Abuse (ST/SGB/2003/13)

**Safeguarding**

In the UK, safeguarding means protecting peoples' health, wellbeing and human rights, and enabling them to live free from harm, abuse and neglect

Safeguarding means taking all reasonable steps to prevent harm, particularly sexual exploitation, abuse and harassment from occurring; to protect people, especially vulnerable adults and children, from that harm; and to respond appropriately when harm does occur.

**Sexual abuse**

The term 'sexual abuse' means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions.

**Sexual exploitation**

The term 'sexual exploitation' means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. This definition includes human trafficking and modern slavery.

**At risk adult**

Sometimes also referred to as vulnerable adult. A person who is or may be in need of care by reason of mental or other disability, age or illness; and who is or may be unable to take care of him or herself, or unable to protect him or herself against significant harm or exploitation.